



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	ALL PERSONS INTERESTED
2	Job Classification	SYSTEMS CONSULTANT
3	Posting Number	PN# 106875
4	Department	Public Works & Engineering
5	Division	Resource Management
6	Section	Information Technology
7	Reporting Location	611 Walker
8	Workdays & Hours	M – F, 8 a.m. – 5 p.m.*
		*Subject to change
9	DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS Develops user guides, operating manuals and procedures for all systems and conducts user training. Provides technical advice regarding the identification and resolution of system problems. Reviews and investigates application systems to determine problems and offer solutions. Prepares project reports and system documentation for management review and presentation. Consults with user departments and make recommendations for new software and hardware implementation and usage. Oversees the design, installation, programming, testing and maintenance of major data processing applications. Designs, codes and implements complex computer programs and may supervise others as project leader.	
10	WORKING CONDITIONS The position is physically comfortable; the individual has discretion about walking, standing, etc.	
11	MINIMUM EDUCATIONAL REQUIREMENTS Requires a Bachelor's degree in Computer Science, Business Administration, Engineering, Mathematics or a closely related field.	
12	MINIMUM EXPERIENCE REQUIREMENTS Five years of experience in programming and systems analysis or a closely related field are required. Directly related professional experience may be substituted for the education requirement on a year-for-year basis.	
13	MINIMUM LICENSE REQUIREMENTS Valid Texas Driver's License and compliance with the City of Houston's policy on driving (AP 2-2).	
14	PREFERENCES Preference will be given to candidates with experience using LAMP (Linux, Apache, MySQL, PHP) and e working knowledge of Web design, HTML, CSS and current Web technologies. Experience with database-driven Web sites, of content management systems and design. Macromedia Studio MX and Adobe Media Collection experience are a plus.	
15	SELECTION/SKILLS TESTS REQUIRED None However, the Department may administer a skill assessment evaluation.	
16	SAFETY IMPACT POSITION <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.	
17	SALARY INFORMATION Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is: <div>Salary Range - Pay Grade 26 \$ 1,587 - \$2,819 Biweekly \$ 41,262 - \$73,294 Annually</div>	
18	OPENING DATE	November 2, 2005
19	CLOSING DATE	Open Until Filled
20	APPLICATION PROCEDURES Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1 st floor. Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 837-0571. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.	
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